

Print on plain card stock or paper. Cut along the marks. Carry one in your wallet — give the others away.

**MakingSenseOfSecurity.com · Secure A Small Business Email System Reference Card**

*Making Sense Of*  
**SECURITY**

**BUSINESS EMAIL SOS**  
If you suspect a compromise

**DO THESE IMMEDIATELY**

1. Reset the password and revoke all sessions for the affected account.
2. Check for and remove hidden inbox forwarding rules.
3. Review audit logs for unauthorized access.
4. Notify customers / vendors who may have been targeted.

**PREVENT THIS — TURN ON**

- ✓ MFA on every account
- ✓ SPF + DKIM + DMARC (p=reject)
- ✓ Out-of-band payment verification

[MakingSenseOfSecurity.com/how-to/business/](https://MakingSenseOfSecurity.com/how-to/business/)

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